

**IEEE Communications Society
Technical Committee on Communications Software Engineering
Meeting Agenda**

12:30-14:00, May 21, 2008

Held at ICC 2008, Hotel Crown Plaza Park View Wuzhou Beijing, China

1. Approval of the Agenda
2. Introduction of participants of the meeting
3. Appointing of the «Ad Hoc Nomination Committee» (AHNC) for the election of a new set of the TC CommSoft officers (to be carried by e-mail and finished by the end of June, 2008)
4. Approval of the minutes from previous meeting
5. TAC Report
6. Change of the TC Charter.
7. Conference, Symposia and Workshop Reports (typically current TC involvements, future plans and names of the TC Reps)
 - ICC/Globecom conferences (mostly Symposium on Communications Software and Services):
 - ICC'08, Beijing, China, May 19-23, 2008 (Pascal Lorenz)
 - Globecom'08, New Orleans, USA, Nov. 30-Dec. 04, 2008
 - ICC'09, Dresden, Germany, June 14-19, 2009
 - Globecom'09, Honolulu, Hawaii, USA, Nov. 30-Dec. 04, 2009
 - ICC'10, Cape Town, South Africa, May 2010
 - Conferences with major involvement of TC CommSoft
 - Flagship Conference: SoftCOM 2008, Split-Dubrovnik (Nikola Rozic)
 - Other/Joint conferences
 - A number of conferences were endorsed – involvement very much depends on the individual TC members
 - Any reports on what was missed?
8. Publications
 - «Journal of Communications Software and Systems, CCIS», Croatia – Nikola Rozic
 - FT for IEEE CommMag (Algirdas Pakstas)
 - Proposals for new Topics?
9. Emerging IEEE ComSoc «standardizations» activities (TC «officer» might be required)
10. AOB
11. Adjourn

3. Appointing of the «Ad Hoc Nomination Committee» (AHNC) for the election of a new set of the TC CommSoft officers (to be carried by e-mail and finished by the end of June, 2008):

Suggested members of the AHNC (all agreed to act):

Stan Moyer	(AHNC Chair, Past Chair of the CommSoft)
Raouf Boutaba	(AHNC Member, Current and Past Chair of a number of TCs but not CommSoft)
Gabriel Jakobson	(AHNC Member, Current and Past Chair of a number of TCs but not CommSoft).

5. TAC Report

- WCET Certification (Celia Desmond)
- GITC (Heiner Stuttgen)
 - List of «standard» Symposia in GC/ICC
- Conference Operations (Merilly Hartmann, Fred Bauer)
 - TC Cluster role
 - Coordination with TCs
 - Sister Societies involvement (approval via Sister & Related Societies Director)
 - Automation of the Conference applications by the TC Clusters (Web-based system instead of current e-mails)
 - Statistics of conference sponsorships (ca. 20 financially and ca. 50 technically)
- Standards (Alex Gelman)
 - ComSoc is underrepresented in the core areas – Computer Society is very active
 - Any member may put in standard proposal
 - Discussion of the proposal to introduce compulsory standardization activity in the TCs and motion about it (create a position in TC such as liaison, possible subcommittee composed of 3-9 people which P&P must be approved by IEEE-SA AudCom)
 - Follow-up to the Kaleidoscope-08 conference and future collaboration with ITU-T (Alex Gelman)
- New TC on Cognitive Networks
- New Healthcare sub-committee
- From IEEE TAB (Roberto de Marco)
 - IEEE Industry tags.